



WALGETT ABORIGINAL MEDICAL SERVICE
CO-OPERATIVE LTD

A.B.N. 780 1499 0451

37 Pitt St (P.O Box 396), WALGETT NSW 2832

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JOB DESCRIPTION
Aboriginal Outreach Worker (AOW)

ACCOUNTABILITY

Responsible to the Chief Executive Officer WAMS through the Health Services Co-ordinator, Chronic Disease.

JOB SUMMARY

QUALIFICATIONS AND EXPERIENCE

ESSENTIAL:

- To be of Aboriginal descent
- Current NSW Driver's licence
- Ability to communicate effectively with the general public
- Interest in primary health care
- Willingness to undertake training to Certificate 4 level as an Aboriginal Health Worker if required
- Computer literate

DESIRABLE:

- Previous experience working in health or health related fields
- Tertiary qualifications in Aboriginal Health or related field
- Current First Aid Certificate
- Knowledge of the communities services by WAMS
- Ability to maintain an accurate electronic data base

DUTIES:

1. **Undertake community liaison:** establish links with Aboriginal individuals within Walgett and surrounding communities to encourage and support their increased use of health services (including services provided by WAMS and through other health organisations e.g. Walgett Health Service)
2. **undertake administrative and support tasks:** assist WAMS to identify barriers that may impact on access to health services and to identify individuals in the community who have not had a recent health check, or who may need access to other health or related services
3. **provide practical assistance:** provide practical assistance to identified Aboriginal individuals to undertake the recommended health checks and to access other

health services as required, including follow-up care, specialist services and pharmacies

4. **provide feedback regarding access problems:** provide feedback to WAMS regarding problems encountered that may be restricting Aboriginal people who live in Walgett and surrounding communities access to health services, and in conjunction with WAMS to work to implement solutions.

This will include:

- passing on available information to Aboriginal people in the community about health services that are available for them, encouraging them to make contact with primary care providers in Walgett(both Aboriginal specific and private GPs) and assisting them with advice regarding having a valid Medicare card;
- helping Aboriginal people living in Walgett and surrounding communities to attend appointments and assisting them in understanding instructions from reception staff;
- following up with Aboriginal people living in Walgett and surrounding communities to encourage and assist them to return for follow up appointments and tests, including specialist services and to encourage and assist them to collect their prescribed medications from the WAMS or Walgett pharmacies;
- passing on information to Aboriginal people living in Walgett and surrounding communities about how to access available services, particularly in relation to chronic disease such as tobacco programs, and health and wellbeing programs.